

BOOKING INFORMATION AND CONDITIONS

BTS SUMMER MEETING 2025, 19 AND 20 JUNE, MANCHESTER

PLEASE READ THESE CONDITIONS CAREFULLY BEFORE PLACING A BOOKING

EARLY BOOKING IS STRONGLY RECOMMENDED.

The Early Bird booking deadline is 14:00 on **MONDAY 12 MAY 2025**

For catering and organisation purposes we ask that all participants register in advance and preferably before 09:00 on Tuesday 17 June. However, registration will be open until 12:00 on Friday 20 June. You may also register on the day of the Meeting, either onsite or online, but if the venue is full, BTS reserves the right to refuse admission to those who try to book on the day.

THIS IS AN ONSITE ONLY EVENT

The delegate fee for the Meeting includes a two-course lunch and tea/coffee/water during the early morning, mid-morning and afternoon refreshment breaks.

RECORDINGS

After the event, all delegates who have attended the Meeting will be sent a website link giving access for three months to video recordings of the main sessions and guest lecture.

AWARD CEREMONY AND PRESIDENT'S RECEPTION

The President's Reception will be held on Thursday 19 June from 6.00pm to 7.00pm. This is free of charge but, for catering purposes, we need to know whether you want to attend. The BTS President will present the awards for the Clinical Grand Round competition and the Abstract Prizes at the reception.

BOOKINGS

Please book online [via our website](#). If you cannot complete your booking online, or you are booking on behalf of another delegate, please contact us on bookings@brit-thoracic.org.uk. Please ensure that all registration details are completed as fully as possible, and it is essential that all relevant information is included.

We may need to contact you regarding some aspect of your registration form. It is therefore vital to include your telephone number(s) and email address when booking.

Email communication is preferable but if you do need to phone, please use the number below and follow the instructions on the auto-answer machine to connect with the appropriate member of staff: 020 7831 8778 (option 3 for booking queries / option 4 for finance enquiries).

PAYMENT can be made by credit/debit card or by invoice. You may also book online if you are paying by invoice. We do not accept American Express or Diners Club credit cards or Visa Corporate Purchase cards beginning with 4715, 4484 or 4917. All payments are made in GBP and the BTS is not responsible for any fees which your bank might charge for this.

Payment by cheque – please note that we cannot accept payment by cheque for this event.

When paying by invoice, a Purchase Order must be received at least two weeks prior to the event and **BTS can only invoice a Finance department**.

GROUP BOOKINGS (of groups of six or more delegates) are eligible for the group booking rate and the group leader should contact bookings@brit-thoracic.org.uk for instructions. Groups of less than six delegates should book their tickets individually online. Please contact bookings@brit-thoracic.org.uk for further instructions. Small groups can pay for all delegates by credit card or invoice.

NON-BTS MEMBER CONCESSIONARY RATE is offered to members of BALR, ARNS, ACPRC, ARTP, or BPRS nurse and AHP members, or are medical students or registered research students.

If you are not a BTS member and wish to take advantage of this offer, please email us in advance of making an online booking, so that we can provide you with a discount code. The following relevant proof (scan/image files) must accompany your email and be sent to: bookings@brit-thoracic.org.uk

- A receipt of last paid membership of any organisation listed above including the membership period paid for or valid membership card.
- A valid student ID card or a letter from your University confirming your placement including dates of enrolment.

BTS is not able to give the concessionary rate if proof is not provided.

RETIRED BTS MEMBERS who have retired from full-time working but who are undertaking remunerated/sessional employment, must pay the concessionary or full delegate rate, depending on their BTS membership category. Retired BTS members who are no longer in sessional employment can claim the concessionary rate. Bookings should be made online.

Delegate registration by individuals employed by the tobacco industry is not permitted.



British Thoracic Society

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www.brit-thoracic.org.uk

LETTERS OF INVITATION

BTS is unable to issue letters of invitation to delegates from the UK or overseas, and is also unable to issue letters for Visa applications.

CANCELLATION POLICY

For cancellations received before Monday 26 May 2025, we will refund registration fees paid, minus a 25% administration charge. No refunds are payable for cancellations received AFTER 26 MAY 2025. This will include cancellations due to travel difficulties or other matters that are outside the Society's control. If you feel there are extenuating circumstances that warrant a full refund, please write to the Chief Executive via: bookings@brit-thoracic.org.uk

The Society will NOT refund delegate fees if the delegate has accepted the offer of support for attendance from a pharmaceutical company after a booking has been made by an individual.

If the Society is forced to cancel the Meeting for reasons beyond our control, delegate fees paid will be refunded in full. Whatever the cancellation circumstances, travel, hotel or other associated costs will **not** be refunded by the Society and delegates are advised to take out their own relevant insurance to cover these costs.

NATIONAL EVENT POLICIES (IF APPLICABLE)

All participants will be subject to any event attendance requirements in place nationally, or at the venue, at the time of the Meeting.

PROGRAMME CHANGES

Whilst every effort is made to provide the publicised programme, this may be subject to change where circumstances are outside our control.

PRIVACY POLICY

Please read the BTS Privacy Policy here:

www.brit-thoracic.org.uk/privacy-policy

You will be asked to declare that you have read and accept the booking conditions AND the privacy policy when you book.



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